



UNIVERSITY OF THE PHILIPPINES

DILIMAN

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OFFICE OF THE CHANCELLOR

14 March 2017

ADMINISTRATIVE ORDER NO. MLT-17-063

TO : Ms. Geraldine C. Geronimo, HRDO, Head
Ms. Rosemarie L. Pabiona, HRDO, Member
Mr. Edgardo R. Bal, HRDO, Member
Mr. Kevin Y. Paras, HRDO, Member
Mr. Allan D. Brosas, HRDO, Support Staff

SUBJECT : Reconstitution of the 2016 SALN Review and Compliance Committee

You are hereby reconstituted as the Review and Compliance Committee for the 2016 Statement of Assets, Liabilities and Networth (SALN) of UP Diliman employees with Ms. Geraldine C. Geronimo as Chair.

Your functions shall include the following:

1. Evaluation of submitted SALN forms to determine whether said statements have been properly accomplished.
 - a. A SALN is deemed properly accomplished when all applicable information or details required therein are provided by the filer;
 - b. Items not applicable to the filer should be marked with N/A (Not Applicable)
2. Submission of the following lists of employees in alphabetical order:
 - a. those who filed their SALNs with complete data;
 - b. those who filed their SALNs with incomplete data; and
 - c. those who did not file their SALNs

Please submit the above lists to the UP Diliman Chancellor **on or before 15 April 2017.**

3. Preparation of the Compliance Order for employees covered by No. 2b and 2c above.

As members of the Committee, you shall be entitled to Grade Level 1 Adhoc committee honoraria upon submission of SALN report to the Chancellor.

For your compliance.

MICHAEL L. TAN, PhD
Chancellor